Green Collar Corps Team Leader

At this time, this position is only available in combination with the Community Outreach Coordinator role.

Position Overview

The Watershed Project's Green Collar Corps (GCC) program provides paid job training and part-time employment for youth and young adults (17-24 years old) in West Contra Costa County, with the goal of supporting personal and professional growth for local young people. Our GCC program, created in 2009, now employs 3-5 young adults annually, giving them the skills and experience they need to pursue environmental or other careers. GCC members are expected to spend at least one academic year with us, and we encourage them to stay longer in order to gain more in-depth experience and leadership opportunities. Members work across all of TWP's program areas with introductions to diverse environmental careers and hands-on experiences.

Reporting to the Program Director, the Green Collar Corps Team Leader is the primary mentor, supervisor, advocate, and facilitator for the GCC youth members. This role is responsible for recruiting and supporting all GCC members, leveraging the expertise of TWP program staff to provide relevant training and experience for GCC members, and evaluating and improving the GCC program.

Responsibilities

Responsibilities may include, but are not limited to:

- Recruiting and interviewing youth for GCC membership.
- With support from Education staff, planning and implementing fall kick-off training and team-building experiences for the new GCC cohort, including outdoor field trips and introducing TWP's programs and staff.
- Working with each GCC member to set individual year-long goals aligned with the member's interests and support them in achieving those goals. Checking in with each member individually on a regular basis.
- With support from program staff, planning and facilitating monthly cohort training and team-building experiences. Sample training topics could include equity and environmental justice; urban watersheds and green infrastructure; East Bay ecology; plastic pollution and marine debris; website and social media marketing; social-emotional learning and outdoor education with children; how to write a resume and cover letter; networking and informational interviews; leadership and communication styles, etc.
- Supporting the GCC cohort as they plan and facilitate a year-end Community Day at a local park. Drawing upon their experiences with The Watershed Project, the members will decide where and how to host the event and will lead the event outreach through their personal networks, school networks, and other networks.
- Meeting regularly with the Executive Director, Program Director, and Program Managers to identify appropriate and relevant projects that align GCC members' interests with TWP's goals.
- Working with TWP staff and GCC each term to organize members' schedules such that the GCC commitment does not conflict with other commitments, members experience a variety of hands-on projects and progression toward their individual goals, and at least 2-3 members work together regularly to build community.
- Evaluating program success through surveys and other feedback, and making adjustments accordingly. Keeping track of program activities for grant reports.

The Watershed Project's mission is to inspire Bay Area communities to understand, appreciate, and protect our local watersheds.

Desired Qualifications

The ideal candidate will possess some of the following knowledge, skills, and experience:

- Passion and experience mentoring, supporting, and working with youth (especially young adults ages 17-24).
- Familiarity with Richmond and surrounding West Contra Costa communities (San Pablo, El Cerrito, El Sobrante, etc.), and an ability to relate to youth from these communities and provide culturally relevant programming.
- Comfort with leading groups of youth in an outdoor setting.
- Bilingual in English and Spanish highly desirable.
- Experience with career coaching, teaching or tutoring is a plus.
- Familiarity with or ability to learn computer applications such as Microsoft Office Suite and Google Suite.
- Flexibility, enthusiasm, dependability, and the ability to work effectively with many different types of people.
- Organization and attention to detail.

Physical Requirements and Work Environment

- Fingerprinting and TB test required after hire.
- Regularly sits at a computer station and operates electronic equipment 6 to 8 hours per day.
- Work involves walking on uneven or muddy terrain. Work requires squatting and kneeling.
- Frequently lifts, carries and positions objects weighing up to 25 pounds.
- A valid California Driver's License is highly desirable.
- CPR and First Aid certification is a plus.

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